
	Cyber Security Policy			
	Doc Ref: POL5-19	Issue No.: 1 Date: 01/05/2024	Page: 1 of 2	

S&R Construction is committed to the maintenance and protection of an Information Security Management System and has developed this Policy in order to meet our requirements for Security and Protection of its ICT functions:

ICT Security Policy to:

- Provide direction and support for ICT security in accordance with business requirements, regulations and legal requirements;
- State the responsibilities of staff, partners, contractors and any other individual or organisation having access to S&R Construction ICT systems;
- State management intent to support the goals and principles of security in line with business strategy and objectives.
- Provide a framework by which the confidentiality, integrity and availability of ICT resources can be maintained.
- Optimise the management of risks, by preventing and minimising the impact of ICT security incidents;
- Ensure that all breaches of ICT security are reported, investigated and appropriate action taken where required;

Responsibilities

Directors: are responsible for ensuring that ICT systems and information are managed in accordance with S&R Construction Ltd’s ICT Security Policy. Day to day responsibility for the management of ICT systems and information may be delegated to staff designated as information or system owners within departments.

Users of resources: It is the responsibility of any individual or organisation having access to S&R Construction Ltd’s ICT systems and information to comply with S&R Construction Cyber Security Policy and associated guidelines and procedures and to take adequate steps to safeguard the security of the ICT systems and information to which they have access.

Any suspected or actual security weakness, threats, events or incidents must be immediately reported to a Director.

Acceptable Use



All users of ICT systems and information for which S&R Construction Ltd is responsible must agree to, and abide by, the terms of S&R Construction Ltd’s associated policies and applicable procedures.

Security Awareness

S&R Construction Ltd is committed to promoting safe working practices. Staff working in specialised roles will receive appropriate training relevant to their role. Relevant information policies, procedures and guidelines will be accessible and disseminated to all users. It remains the employees’ responsibility to ensure they are adequately informed of the Company policies and procedures.

Business Continuity

S&R Construction Ltd has developed, and maintains, a Business Continuity Plan based on specific risk assessment to maintain critical business functions in the event of any significant disruption to services or facilities on which S&R Construction is Reliant.

	Cyber Security Policy			
	Doc Ref: POL5-19	Issue No.: 1 Date: 01/05/2024	Page: 2 of 2	

Monitoring and reporting

S&R Construction Ltd reserves the right to monitor the use of ICT systems and information, including email and internet usage, to protect the confidentiality, integrity and availability of S&R Construction Ltd’s information assets and ensure compliance with S&R Construction Ltd’s policies.

A copy of the Policy will be available for all employees to ensure they are aware of the company policies and responsibilities of all personnel.

This policy and associated procedures will be formally reviewed annually, although on exception, changes may be implemented at other times as required by legislative and work practice changes.

Signed: *SJ Sankey*
Title: Managing Director

Name: S. J. Sankey
Date: 01st June 2023